

***RESIDENTIAL GUIDE***  
**A Guide for Local Services for the City of Henrietta**

**Animal Control Services:** A City of Henrietta registration is available for dogs and cats and helps to insure the safe return of lost or stray pets. Animal license tags are available for a fee of (\$3.00). Written proof of rabies is required for all pets. Animals caught running or roaming at large will be picked up by the City's animal control officer. Animals can be redeemed for a fee charged at City Hall. For further information regarding Animal Control services call (940) 538-4316.

**Cable Television:** Sudden Link provides cable service for city residents. For service information please contact Sudden Link at 1(888)822-5151.

**Code Enforcement:** The City of Henrietta provides permitting and inspection services for building, electrical, mechanical and plumbing construction within the City's corporate limits. Code enforcement activities also include junk and/or abandoned vehicles, weed lots and substandard structures. The City also provides floodplain administration activities within the city. To report a complaint or for any information on code enforcement please call (940) 538-4316

**Driver's Licenses:** The Texas Department of Public Safety operates a state license bureau office at 5505 North Central Freeway in Wichita Falls. Driver's licenses are available Monday through Friday from 8:00 a.m. to 5:00 p.m. Driver's license testing is performed at the same location. For more information, contact the Texas Department of Public Safety at (940) 851-5600. The Texas Department of Public Safety also operates once a week at the Clay County Courthouse Annex located at 215 West Gilbert, Henrietta. Hours of operation are on Monday from 8:30-12:00, 1:00-4:00. For more information call (940) 538-5611.

**Electric Service:** The State of Texas recently deregulated the electric service provider industry. The hardwires that provide physical connection to your home or business are provided by TXU. You can contact TXU by calling (800) 242-9113. The Public Utility Commission of the State of Texas maintains a list of registered retail electric providers. For a list of retail electric service providers within the City of Henrietta, go online at [www.powertochoose.org](http://www.powertochoose.org) or contact Texas Electric Choice at (866) 797-4839.

**Emergency Management Services:** The City of Henrietta provides emergency management services in the event of man-made or natural disasters. An emergency warning system is maintained and operated by the City and will be sounded in the event a dangerous cloud is spotted and verified by a trained Storm Spotter, National Weather Service recommends it, when straight-line winds exceed 55 miles-per-hour or in the event of any other type of pending disaster that could directly affect the community. Tornado and high-wind warnings are sounded as long blasts for the duration of three minutes. In the event the City's warning system is sounded, citizens are encouraged to take shelter indoors immediately and maintain contact with local radio and/or television weather stations. The City's emergency warning system is tested on the first Monday of each month at noon. The City maintains a basic emergency operations plan along mutual aid agreements with all area and regional governmental agencies.

**Fire Protection:** The City of Henrietta provides emergency and non-emergency fire protection services to Henrietta and area residents and businesses through the Henrietta Volunteer Fire Department. For information, contact the Sheriff's Office Dispatcher at (940) 538-5611. If you are interested in joining the Henrietta Volunteer Fire Department please call the City Secretary at (940) 538-4316.

**Gas Service:** Atmos Energy provides gas service to most residences and businesses in Henrietta. For service, contact (800) 960-3030. Hearing impaired residents with a telecommunication device can dial (800) 735-2989 and for emergency service contact (800) 817-8090.

**Health Care:** Three family practice physicians provide primary healthcare in Henrietta, each with their own practice, T. David Greer, MD (1970); J Robert Parkey, MD (1996), and Mitch Wolfe, MD. (2000).

Clay County Memorial Hospital (1947) though County owned is not a taxing entity and is located at 310 W. South Street. CCMH offers: Trauma Level 4 Emergency Room, Lab, X-ray, CT, MRI, Surgery, Inpatient services, Respiratory Therapy, Swingbed, Respite Care, Home Health, Durable Medical Equipment, Rehab services (PT, OT, Speech), Wellness Center, Massage Therapy. For more information, contact CCMH at (940)

538.5621 or check the website [www.ccmhospital.com](http://www.ccmhospital.com) . Clay County EMS services are provided by CCMH, which is dispatched through the County Sheriff's Office 911 system.

**Law Enforcement:** Law enforcement in Clay County is handled primarily by the Clay County sheriff's department, the City of Henrietta contracts for law enforcement with the county. Judge Jim Humphrey serves as the municipal Judge. The sheriff's office is located at 215 West Gilbert. Contact 940-538-5611 for non-emergency issues, in case of emergency contact 9-1-1.

**Public Library:** Clay County operates the Edwards Public Library located at 210 West Gilbert. Library hours are Monday, Tuesday, Wednesday and Friday; 9:00 a.m. until 12:30 p.m. and 1:30 p.m. – 5:00 p.m.; Thursday: 12:00 noon – 8:00 p.m.; Saturday; 9:00 a.m. – 12:30 p.m. Library is closed Sundays. For more information about the public library, call (940) 538-4791 or visit their website at [edwardspl.org](http://edwardspl.org).

**Newspapers:** The Clay County Leader is a weekly published paper that is distributed on Wednesdays and is available by subscription. The Clay County Leader is located at 114 West Ikard, dial (940) 538-4333.

**Post Office:** The United States Post Office has a Henrietta branch located at 202 West Ikard. For more information, contact (940) 538-5051.

**School Registration:** The Henrietta Independent School district houses three campuses in Henrietta. Henrietta Elementary is located at 1600 East Crafton and supports Head Start, prekindergarten through the fifth grade. They can be reached by calling 940-720-7910. The Henrietta Junior High School can be found at 308 East Gilbert and houses grades six through eight. They can be reached by calling (940) 720-7920. Serving the ninth and twelfth grades, the Henrietta High School is located at 1700 East Crafton and can be reached by calling (940) 720-7930. The Administration offices for the School District are located at 1801 East Crafton; their phone number is (940)720-7900. Parents can obtain a transfer application from any of the school campus offices. The school's web site can be found at [www.henrietta-isd.net](http://www.henrietta-isd.net).

**Solid Waste Collection:** The City of Henrietta is the exclusive provider of solid waste collection and disposal services for residences and businesses in the City. Currently, the City contracts with I.E.S.I., Incorporated for solid waste collection/disposal services for all utility customers. For information on pickup services, contact the City at (940) 538-4316. I.E.S.I. owns and operates a type I sanitary landfill just west southwest of Iowa Park, Texas, on West Smith Avenue at its intersection with Johnson Road. Landfill hours are 8:00 a.m. to 5:00 p.m. on Mondays through Fridays and at 8:00 a.m. to 2:00 p.m. on Saturday. For more information on the landfill and its operations, please call (940) 592-5050.

**City of Henrietta Convenience Center:** The City is proud to serve our citizens through their convenience center that is opened every Tuesday and Thursday from 4 p.m. to 7 p.m.(4 p.m.-6 p.m. after fall daylight savings time), and Saturdays from 9 a.m. to 3 p.m. This center takes non perishable solid waste that is too large to fit in roll-out containers, and solid waste in small enough volume to not warrant a trip to the nearest landfill. The center charges a minimum of \$5.00 per truckload. The center is regulated by the Texas Commission on Environmental Quality, and operates in accordance with state requirements. In general the items we are allowed to take are as follows:

- Household non-perishable items such as- used furniture,
- large cardboard boxes,
- white goods ( stoves, hot water heaters, other household appliances-excluding refrigerators.)
- Brush, and tree trimmings,

Prohibited items are as follow:

- Construction debris from large projects- should be taken to nearest appropriate landfill for disposal.
- Hazardous, toxic, or special waste as designated by the United States Environmental Protection Agency, or the TCEQ.
- Other items including but not limited to: tires, batteries, dead animals, shingles, liquids, concrete, rock, barrels, hot ashes or burning material.

If you have any questions pertaining to solid waste disposal call City Hall at (940)538-4316, or IESI at (940)397-0206

**Swimming Pool:** The City operates a public swimming pool located at 1000 East Commerce. The pool opens on Memorial Day Weekend. Normal pool hours are 2 p.m.-5 p.m and 6p.m.-9p.m. Monday- Saturday. The daily admittance fee is set at (\$2.00) per person. The pool is available for parties after 6:00 p.m. each day For more information on the Henrietta Swimming Pool, contact City Hall at (940) 538-4316.

**Taxes:** Personal property and real estate taxes for the County, City and School may be paid at the Clay County Appraisal District office located at 101 E. Omega(940) 538-4311.

**Telephone Installation:** Numerous telecommunication providers are available within the Henrietta area. The hardwires that provide the physical connection to your home or business is provided by AT&T. For AT&T service, call 1-800-288-2020. The Public Utility Commission maintains a list of registered telecommunication providers. For a list of these providers, go online at [www.puc.state.tx.us/telecomm](http://www.puc.state.tx.us/telecomm).

**Vehicle Registration:** Area residents may obtain motor vehicle registrations, license plates and trailer licenses between the hours of 8:00 a.m. to 12:00 noon and between 1:00 p.m. and 5:00 p.m. on Mondays through Fridays at the Tax Assessor- Collector's office located on the East side of the Courthouse. To obtain a motor vehicle registration, bring current vehicle registration and a certificate of current insurance. The License/Tag Bureau accepts cash, personal checks, cashier's checks and money orders. For more information, contact (940) 538-4356.

**Vendor/Solicitation Permits:** Ordinance number 8707 provides for permitting and regulation of peddlers, solicitors, itinerate merchants and vendors; provides for licenses, revocation and exemptions; and prevents peddlers, solicitors, vendors and itinerate merchants from coming on private property without a city permit. An application must be filled out with the office of the City Secretary. The City Secretary reviews all applications before issuing a permit. A fee of (\$150) shall be charged for all permits for non-residential applicants. Every applicant must also submit with his or her application a surety bond in the amount of (\$1,000). For more information call the City Secretary at (940) 538-4316.

**Voter Registration:** Residents may register to vote at the Tax Assessor Collector's Office located on the East side of the Courthouse – first floor. For more information, call (940) 538-4356.

**Water and Sewer Service:** The City of Henrietta provides water and sewer services. Residents and businesses are billed monthly. Residential and commercial utility bills include charges for water, sewer and trash pickup. Utility charges are determined annually and are designed to cover the costs associated with delivering the service. New accounts inside the city limits must pay a minimum deposit of (\$100.00) while outside-city customers establishing new accounts must pay a minimum deposit (\$100.00); deposits are refundable after service discontinuance. Deposits are subject to increase depending upon usage or credit history. There is also a (\$15.00) account connection fee that is not refundable. For water and sewer service account information please call (940) 538-4316 or go by City Hall located at 101 North Main.